

NATIONAL TICKETING SOLUTION

CONFIDENTIAL

National Ticketing Solution (NTS) Executive Steering Group Extraordinary Meeting Minute

Paper No: 2022-06-15-01b

Date:	2 June 2022	
Time:	8:30am – 9:00am	
Location:	Microsoft Teams	
Steering Group (All Teams)	<div>section 9(2)(a) (Chair)</div> <div>Charles Ronaldson</div> <div>Vanessa Ellis</div> <div>Roger Jones</div> <div>Sam Gain</div> <div>Delaney Myers</div> <div>Nick Donnelly</div> <div>Stewart Gibbon</div>	<div>Independent</div> <div>WK-NZTA</div> <div>AT</div> <div>AT</div> <div>GWRC</div> <div>WK-NZTA</div> <div>ORC</div> <div>ECAN</div>
In Attendance (All Teams)	<div>Graham Alston</div> <div>James Timperley</div> <div>Chris Creighton</div> <div>Laura Wilmot</div> <div>Mark McHugh</div> <div>(Secretariat for this meeting)</div> <div>Nicki Lau Young</div> <div>s 9(2)(a) (Actions)</div>	<div>NTS</div> <div>NTS</div> <div>AT</div> <div>Waka Kotahi</div> <div>NTS</div> <div>GWRC</div> <div>NTS</div>
Apologies	Delaney Myers	

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Item	Description	Action	Resp
1.	Recommencement of Contract Negotiations	<p>(Paper No: 2022-06-02-01) Reset Engagement – Recommencement of Contract Negotiations Memo</p> <p>RJ previously reviewed and responded in writing.</p> <p>Feedback</p> <p>SGa – good paper, comfortable with recommendation. Happy to be member of the Advisory Group and interested in RITS feedback. Requested that Recommendation 7 needs to be subject to the Negotiation Plan to be tabled at Steering Group 15 June 2022.</p> <p>RJ – happy with paper and would like to see GW&C as part of the wider negotiation team. Supports Sam Gain being a member of the advisory group.</p> <p>SGi – requires understanding of what happens on 31 August if the negotiations are not complete. (CR response) – the Board is set but not in concrete. There is no automatic decision at 31 August. The decision will be the steering group's.</p> <p><small>section 9/2</small> – issues to be elevated on ongoing basis and not hold off to ensure things keep moving. We need a viable commercial path forward.</p> <p>VE – supports <small>section 9/1</small> view. Timeline is seen as an issue for a continuum, the position of mobilise/demobilise is not on. (CR) Options are being explored around funding to support this and goes to the WK Board 7 July 2022.</p> <p>VE – a line in the sand around timeline and rollout is required.</p> <p>SGa – timing is key, negotiation plan needs to be in place to support sequencing. Also agrees to recommence negotiations subject to the Negotiation Plan being agreed.</p> <p>CR – not happy to delay negotiation recommencement until updated Negotiation Plan is approved on 15 June, as time is critical. Suggests a small group agrees the updated Negotiation Plan earlier and then this is tabled with the steering group on 15 June 2022.</p> <p>ND – comfortable with the approach. Comfortable with small team of 4 with AT/GW representation plus JT who has had RITS involvement in the past.</p>	

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		<p>GA – s 9(2)(b)(ii) . With roadmap timing, can't see this being agreed before 15 June. This is not a dependency and sees this being addressed through the negotiation period.</p> <p>RJ – Proposed timeline for the project is required before the start. (CR) this will be informed by the WK Board early July.</p> <p>GA – expect to start negotiations Monday 13 June. Sees that this is able to recommence before the steering group meeting on 15 June without compromise. Risk level is low.</p> <p>section 9: – we have an Advisory team overseeing negotiation. Use the existing roadmap as the basis of the contract at present.</p> <p>Recommendations (1-16) reviewed and approved.</p> <p>Action</p> <ol style="list-style-type: none"> 1. Agreed updated Negotiation Plan to be updated, reviewed by Advisory Group and Advisory Group to report back to Steering Group on 15 June. 2. Existing roadmap to be used as basis of contract negotiation. 	<p>GA</p> <p>GA</p>
2.	Systems Integration	<p>SGi – s 9(2)(b)(ii)</p>	
	Meeting Closed 9:38am	Next Steering Group Meeting: Wednesday 15 June 8:30am – 10:00am	