Let's

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LGWM Governance Board Meeting

The Board hui will be held in the LGWM Boardroom - Rūnanga and on MS Teams

Members: Dave Brash (Chair) Nigel Corry Luke Troy Brett Gliddon Robyn Elston **Barbara McKerrow** Siobhan Procter

Attendees:

Sarah Gardner; John Sinclair; Adam Nicholls; Moana Mackey; Amelia East; Dave Humm; and Dianne Railton (Governance Secretary) HEOFFICIA

15 March 2023 02:00 PM

Agenda Topic

BOARD ONLY TIME

WELCOME/KARAKIA 1.

OPENING KARAKIA: Aio ki te Aorangi Aio ki te whenua Aio ki te ao katoa Aio ki ahau Aio ki a tatou Haumi ē! Hui ē! Tāiki ē!

Let peace reign above Let peace reign below Let peace reign everywhere Let peace reign within Let peace reign with us all

APOLOGIES 2.

3.

No apologies were received prior to the agenda being published.

CONFIRMATION OF AGENDA

Confirm the Agenda, or confirm any changes to the Agenda.

CONFLICT OF INTEREST 4.

Members to declare any possible conflict of interest.

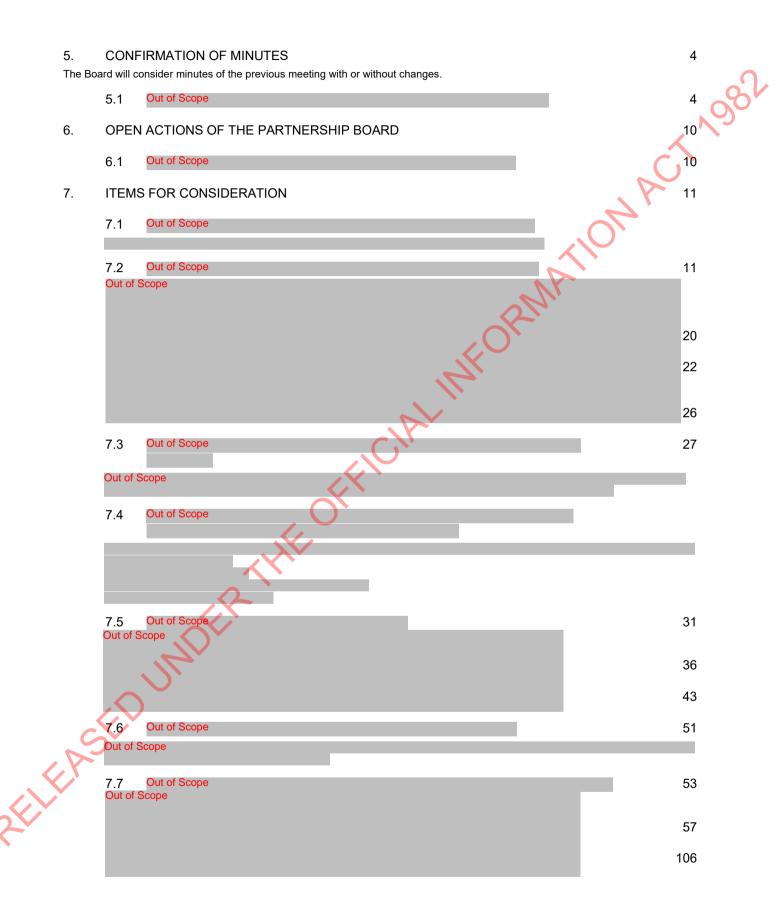
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7.11 GATEWAY REVIEW IMPLEMENTATION

A paper will be circulated prior to the meeting (a proposed approach and implementation plan to address issues raised in the Gateway Review for the 15 March Board meeting)

8. Out of Scope

Out of Scope

9. OTHER BUSINESS

10. CLOSURE/KARAKIA

CLOSING KARAKIA: Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, te tinana, te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia wātea Kia wātea Āe rā, kua wātea!

Draw on, draw on, draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Oh Rongo, above Let this all be done in unity!

NEXT GOVERNANCE BOARD HUI

12 April 2023 - 2:00pm-5:00pm: LGWM Governance Board (venue: Boardroom – Rūnanga or via Teams)

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For Coversheet

То:	LGWM Partnership Board (the Board)
Author(s):	Amelia East, [Partner Lead, Waka Kotahi]
Approver:	Robyn Elston, [SRO, National Manager System Design, Waka Kotahi]
Date:	10 March 2023
Subject:	For Endorsement: Gateway Review – Next Steps
Doc no:	1624/23 Agenda item: 7.4.1

Purpose

The purpose of this paper is to formally update the Board on the outcomes of the recently finalised Gateway Review (GwR) and to agree that a draft response action/ project plan, to be led by the partners, be prepared to address the recommendations contained in the GwR report.

Recommendation

It is recommended that the LGWM Board:

- 1) Notes the contents of this paper and summary findings of the Gateway Review.
- 2) **Endorses** Waka Kotahi to lead and draft a project plan/response plan to address the gateway recommendations, working with the Partners and the Programme as needed.
- 3) **Agrees** each Partner will provide their priority issues/risks/opportunities to the Waka Kotahi Partner lead during March to enable the Gateway response plan to be prepared.
- 4) **Notes** Waka Kotahi will report back to the Board with a draft project plan/ response plan at the next Board meeting.
- 5) ^{s 9(2)(g)(i)}
- 6) **Notes** the Gateway Review report is a confidential report and should not be circulated wider without agreement by the SRO or Board member.

Agree the SRO and the Programme Director will provide a verbal update to the entire LGWM team after the Board meeting on the Gateway review.

Background

A 'stage zero' Gateway Review Report has recently been completed and finalised and represents the first gateway review for the LGWM programme.

Gateway is programme / project assurance process performed at up to six critical stages in the lifecycle of a project and at intervals during a programme. Reviews are designed to:





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- Assess a programme/ project against its specified objectives at a particular stage in its lifecycle;
- Provide early identification of any areas that may require corrective action; and
- Increase confidence that the programme/ project is ready to progress successfully to the next stage.

A 'stage zero' gateway review is a strategic assessment that may be undertaken at the start-up stage of a programme, to inform decision-making, or may be undertaken during programme implementation to confirm the alignment with the established outcomes. The review provides assurance to the Sponsoring Agency responsible for the programme, via the Senior Responsible Owner, that the scope and purpose has been adequately assessed, communicated to stakeholders, and fits within the agency's overall business strategy and/or whole-of-government strategies and policies. It also aims to test whether stakeholders' expectations of the programme are realistic, by reference to planned outcomes, resource requirements, timetable and achievability.

The GwR was completed through a combination of key document review and interviews. The onsite review by the Gateway review team was completed between 20 and 24 February 2023.

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Discussion s 9(2)(g)(i) s 9(2)(g)(i)

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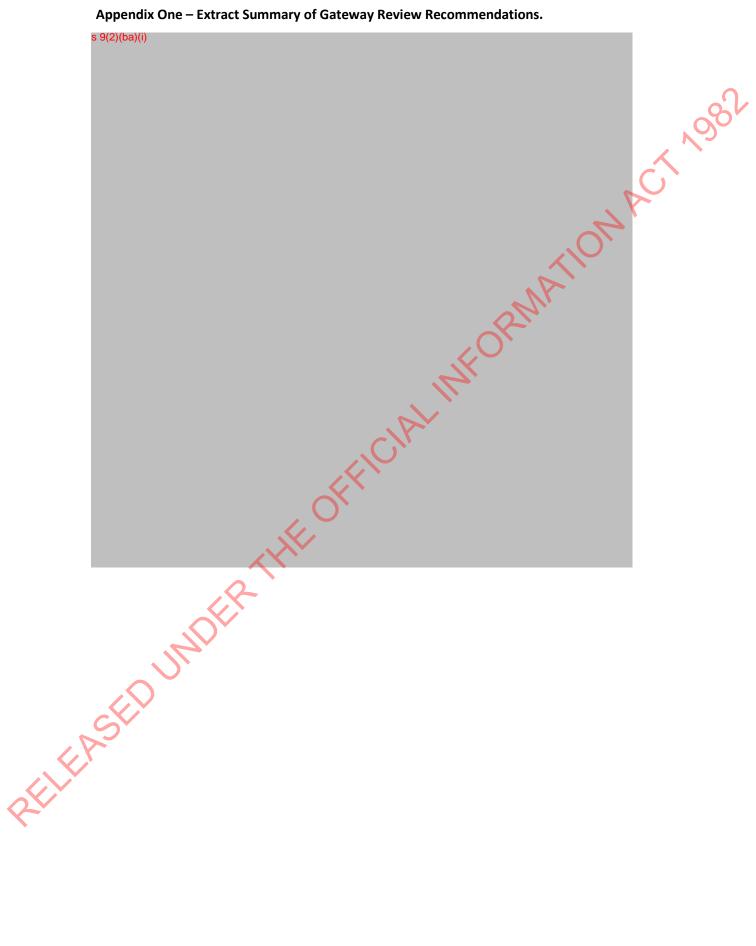
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Future Gateway Reviews



Appendix One – Extract Summary of Gateway Review Recommendations.

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