

15 October 2021

[REDACTED]

REF: OIA-8806

Dear [REDACTED]

**Request made under the Official Information Act 1982**

Thank you for your email of 9 September 2021 to the Ministry of Transport requesting the following information under the Official Information Act 1982 (the Act):

*"I would like to have information for the following questions:*

- 1. With fewer business trips occurred in 2020/21 financial year, did our transport departments (MoT, NZTA, MNZ, CAA, TAIC) save travel cost?*
- 2. Did transport departments fully, overly or nearly spend 2020/21 financial year budgets? If yes, which expenditures increased significantly?*
- 3. In the past three financial years, what was the number of managers (including executive members) and the number of non-managerial staff members for each year in these transport departments?"*

On 17 September 2021, your request was transferred to Waka Kotahi NZ Transport Agency and I will answer each of your questions in turn on behalf of Waka Kotahi.

- 1. With fewer business trips occurred in 2020/21 financial year, did our transport departments (MoT, NZTA, MNZ, CAA, TAIC) save travel cost?**

Travel costs were significantly lower in 2019/20 than in 2018/19 as they were affected by extended periods of lockdown and travel restrictions. Compared to 2018/19, travel costs have reduced by approximately 30 percent. Travel costs were slightly above budget in 2020/21, however the budget had been reduced to reflect a push towards less travel within the organisation. These travel costs were in line with but slightly above the spend in 2019/20.

- 2. Did transport departments fully, overly or nearly spend 2020/21 financial year budgets? If yes, which expenditures increased significantly?**

In 2020/21, Waka Kotahi under-spent its operating budget by 2 percent.

**3. In the past three financial years, what was the number of managers (including executive members) and the number of non-managerial staff members for each year in these transport departments?**

The number of permanent and fixed term staff who were people leaders and non 'People leaders' at NZTA Waka Kotahi in the past three financial years as at 30 June is provided in the table below:

	30-June-2019	30-June-2020	30-June-2021
People Leader	246	339	398
Not People Leader	1337	1596	1859

If you would like to discuss this reply with the Waka Kotahi NZ Transport Agency, please contact me by email to [john.coulter@nzta.govt.nz](mailto:john.coulter@nzta.govt.nz).

Yours sincerely



**John Coulter**  
Senior Manager, Operational Policy, Planning and Performance