

Pre-Hire Inspection Checklist

General:

- ☐ Vehicle identification
- ☐ Vehicle is registered
- ☐ Inspection label
- ☐ Handbrake
- ☐ Footbrake
- ☐ Seat belts
- ☐ Door, boot and bonnet locks
- ☐ Horn
- ☐ Heaters
- ☐ Air conditioning (if applicable)
- ☐ Central locking (if applicable)
- ☐ Power windows (if applicable)
- ☐ Fire extinguisher (if applicable)

Gauges:

- ☐ Petrol gauge
- ☐ Odometer
- ☐ Speedometer
- ☐ Temperature warning device

Mirrors, windcreens and wipers:

- ☐ Mirrors
- ☐ Windscreen and window damage
- ☐ Wipers and washers
- ☐ Demister system

Lights:

- ☐ Indicators
- ☐ Brake lights
- ☐ Tail lights
- ☐ Headlights
- ☐ Parking lights
- ☐ Hazard lights
- ☐ Interior light(s)
- ☐ Number plate light

Tyres and wheels:

- ☐ Tyres tread
- ☐ Spare tyre
- ☐ Tyre changing equipment
- ☐ Wheel nuts

Fluid levels:

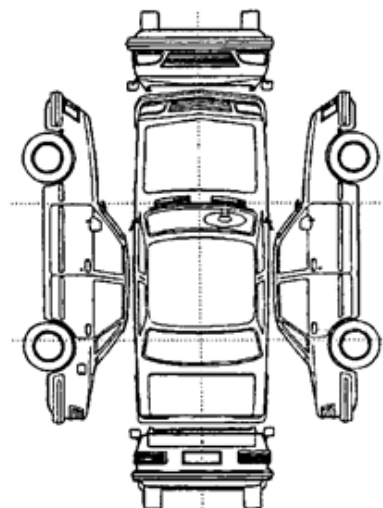
- ☐ Oil level
- ☐ Water level
- ☐ Brake fluid
- ☐ Battery fluid
- ☐ Power steering fluid (if applicable)
- ☐ Other fluids (if applicable)

Other

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Describe and mark on the diagram any body damage to the vehicle

[Operator to insert diagram of appropriate vehicle]



Other comments

Comments from hirer of the vehicle

Signatures

(Hirer of the vehicle)

(Hire and Drive Operator)