

Use this form if you're requesting reimbursement from the NZ Transport Agency to pay for work on vehicles affected by the Patrick Chu towing connection certification revocation.

Total claim amount

\$

## VEHICLE OWNER

If you're the vehicle owner, please confirm that you've already paid the invoices for this work below and complete the required details.

☐ I confirm that I've already paid the invoices for this work. I'm requesting reimbursement from the NZ Transport Agency.

You need to:

- Complete the Reimbursement details section.
- Complete the Vehicle details section.
- Fill in the Total claim amount field at the top of this form.
- Sign the Vehicle owner declaration section.
- Arrange for the HVSC responsible for recertifying your towing connection to complete the 'HVSC to complete' section of this form and return to you to submit to the Transport Agency.

## Vehicle details

**Please make sure you ensure this section is filled in correctly and that it matches the work on the invoice. Missing information will delay your reimbursement.**

Plate number (required)

Type of work completed  
and paid for or invoiced to you  
(please tick any that apply)

Inspection	Recertification	Replacement	Repair	Removal*
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

What was it done to?  
(if more than one, download an  
additional copy of the form)

Drawbar	Drawbeam	Toweye	Patrick Chu repair work**
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\*Removal means any towing connection that has been removed or made permanently inoperable.

\*\*An example of Patrick Chu repair work would be if Patrick Chu repaired a towing connection that was originally certified by someone else (eg he welded a crack in a drawbeam that was originally certified by someone else).

### IMPORTANT

If the towing connection has been removed or made permanently inoperable, you must include photos with this form to show it has been removed or made permanently inoperable. The photos must also clearly show the vehicle's plate.

## Reimbursement details

All fields marked with an asterisk (\*) are required.

Giving your first name(s) is required if you're filling in this form as an individual (not a company).

## Applicant's details

Last name/company name\*

First name(s)

NZ mailing address\*

  
  

Email address

Phone number\*

## What you need to include with this form

Please include:

- ☐ copies of the invoices for the work you've had done  
*(if you're not claiming the full invoice amount, please indicate which items on the invoice are relevant)*
- ☐ proof of payment if you've already paid for the work
- ☐ proof of your address details *(eg a recent bank statement, utility bill, or rates notice (they must be less than 12 months old))*
- ☐ proof of your bank account details.

Proof of your bank account details can be:

- a pre-printed deposit slip with your name on it, or
- a cut and paste (screenshot) of your online banking that clearly shows the bank's logo, your bank account number and your name, or
- a certified letter from the bank (it must be stamped and initialled by a bank representative), or
- a print out from a bank machine that shows your bank account number, your name and your address.

You may receive a call from our finance team to validate your bank account details.

## Vehicle owner declaration and signature

I certify that the details given on this form (including any additional copies of the Vehicle details section of this form) are correct. I understand that if any details are incorrect, I may not receive payment or it may be recovered from me if I've already been paid.

I understand that where the Transport Agency covers the cost of inspection recertification and/or any necessary repairs or remedial work for my towing connection, they may (where appropriate) seek to recover these costs from Transport & Structure Limited, Patrick Chu and/or anyone else responsible. By signing and submitting this form, I unconditionally and absolutely assign my rights to the Transport Agency against Transport & Structure Limited, Patrick Chu and/or anyone else responsible in relation to any costs that are reimbursed to me or paid by the Transport Agency. If the Transport Agency asks (and at their expense) I will also do anything else reasonably necessary to give effect to this assignment.

I confirm that I'm the vehicle owner or I'm authorised by the vehicle owner to sign this form assigning the vehicle owner's rights on their behalf.

**Please note:** The Transport Agency will use the information on this form to process your payment and to track our progress on making towing connection payments. We'll also use it, as necessary, to recover any costs in respect of which you have unconditionally assigned your rights to the Transport Agency by signing and submitting this form.

Name

Signature

Date

Scan and email **all three pages of this form** and your supporting documentation to [chupayments@nzta.govt.nz](mailto:chupayments@nzta.govt.nz) or post them to Revenue Assessments, NZ Transport Agency, Private Bag 11777, Palmerston North 4442.

**Please note, this process must be completed before 16 November 2020. Missing information will delay your payment.**

## HVSC TO COMPLETE

If you are the HVSC responsible for inspecting and recertifying the towing connection on the affected vehicle, please complete the below, and then sign the HVSC declaration section and return to the vehicle owner to submit to the Transport Agency.

1. What was the expiry date of the LT400 issued by Patrick Chu?

2. Were any repairs, replacements or modifications necessary in order for the towing connection to be recertified?

☐ Yes ☐ No

3. If you answered 'Yes' to question 2:

(a) Please attach a copy of the work instruction

(b) Would those same repairs or replacements have been necessary at the time the towing connection was certified by Patrick Chu in order for it to have been compliant?

☐ Yes ☐ No ☐ Unsure

4. If you answered 'No' or 'Unsure' to question 3(b) above, please explain why:


5. Was the towing connection *designed* by Patrick Chu and/or Transport & Structure Limited? (please note the question is not whether Patrick Chu and/or Transport & Structure Limited was the original *certifier*, but the *designer*.)

☐ Yes ☐ No ☐ Unsure

### HVSC declaration and signature

I certify that the details I have given in the 'HVSC to complete' section of this form are correct to the best of my knowledge and belief.

Name

Signature

Date