



Ngākau aroha Have heart

Kotahitanga Better together

Kia māia Be brave

Mahia Nail it

## Position Description

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<b>Title:</b>	Vehicle Specialist
<b>Group:</b>	Regulatory Services
<b>Reports to:</b>	Manager Road Compliance
<b>Band:</b>	16
<b>Date:</b>	June 2021

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### Context

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<b>Our purpose</b>	<b><i>Waka Kotahi. Moving. Together</i></b> A land transport system connecting people, products and places for the thriving Aotearoa.
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<b>Group and team purpose</b>	<p>As the lead regulator for land transport our purpose is to ensure that the system is safe, efficient, effective and operates in the public interest. Safety is a top priority for Waka Kotahi and we, as Te Rōpu Waeture (the Regulatory Services group), aim to improve safety and reduce the risk of harm by being a firm and fair real-world regulator applying principles of good practice grounded in Te Ao Maori - Whakapono (Integrity), Manaakitanga (Caring for people), Whanaungatanga (Relationships) and Kotahitanga (Unity). Being a real-world regulator means we take a systems view that is focused on improving safety outcomes and reducing harm, we work to understand why people behave the way they do and are pragmatic in how we respond, we encourage and educate to support people to comply and enforce compliance when necessary.</p> <p>The Safer Commercial Transport team is responsible for regulating commercial transport operators: from heavy vehicles to small passenger services. We do this by monitoring our sector through audits, reviews and investigations and working with industry to drive best practice.</p> <p>The team regulates transport operators that have been licensed to operate as a transport service.</p>
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<b>Position purpose</b>	<p>The purpose of this role is to provide knowledge and skills to inform and drive safety and compliance with commercial operators in the transport sector primarily in the provision of technical vehicle advice. This role focuses on operators achieving compliance through the establishment and management of appropriate maintenance systems and processes.</p>
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<b>Key relationships</b>	<p><b>Internal:</b></p> <ul style="list-style-type: none"><li>• Regulatory Services Group</li><li>• Other Business Groups</li></ul> <p><b>External:</b></p> <ul style="list-style-type: none"><li>• Commercial Vehicles Safety Team</li><li>• Commercial Operators</li><li>• Certifying Bodies</li></ul>
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## Dimensions

**Location:** Multiple location

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## What the position involves

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### Accountabilities

As well as being accountable for the Waka Kotahi values and behaviours, your role has the following specific key accountabilities:

- Proactively interact with commercial operators, stakeholders and service providers.
- Complete assigned activities, including fleet audits in accordance with the Transport Agency procedures, ensuring quality and timeliness
- Prepare and deliver formal presentations on vehicle compliance matters to sector groups
- Provide technical resource, support and guidance to industry, partners, colleagues and stakeholders
- Collect, develop and utilise information to improve standards and systems.
- Escalate non-compliance issues where appropriate

There is an expectation that the role accountabilities may evolve over time. You may also be involved in other activities as part of a career and development plan. These will be reflected in your performance and development goals that are set in discussion with your People Leader.

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### Working effectively with Māori

Te Ara Kotahi – our Māori Strategy – supports Waka Kotahi to work effectively with Māori and is underpinned by uara (values) and our mātāpono (principles) of – Rangatiratanga, Manaakitanga, Kaitiakitanga, Whanaungatanga, Te Tiriti o Waitangi, Mana o te Reo, Huna Kore (no surprises approach), Auahatanga (creativity and innovation), Whakaponono (integrity and honesty) and in recognition of Cultural Values.

As Waka Kotahi is an agent of the Crown, Te Tiriti o Waitangi/The Treaty of Waitangi is important to everything we say or do. We recognise it as an enduring document central to New Zealand's past, present and future. Building and maintaining meaningful relationships is important to work effectively with Māori, stakeholders and other agencies.

We accept our privileged role and responsibility to the partnership of the Treaty of Waitangi / Te Tiriti o Waitangi.

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### Values and Behaviours

Our values and behaviours underpin everything we do and form the core behavioural expectations for your role.

**NGĀKAU AROHA** *Have heart* means we have the wellbeing of our people, community and planet at the heart of everything we do. As Waka Kotahi we:

- Contribute to a safe and sustainable work environment.
- Show respect for all people.
- Treat others how we would like to be treated.
- Are inclusive and connected
- Look out for each other

**KOTAHITANGA** *Better together* means we achieve great things when we work together to build trusted relationships inside and outside of Waka Kotahi. As Waka Kotahi we:

- Build better relationships
- Join up our thinking and our doing
- Remove barriers to collaboration

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- Seek and listen to others to learn and grow
  - Invite conversation and feedback and always improve

**KIA MĀĪA** Be brave means our outcomes are better when we bring courage and self-belief to our passion and purpose. As Waka Kotahi we:

- Speak up when it matters
- Challenge to achieve the right outcome
- Make and own the tough decisions
- Find different perspectives to challenge thinking
- Face up to the difficult issues

**MAHIA** Nail it means we create enduring legacy, delivering our best work every day. As Waka Kotahi we:

- Are clear on what's important
- Deliver on the right outcomes
- Hold ourselves to account
- Help others succeed
- Celebrate success

As a member of the state sector we also hold ourselves to the highest standards of integrity and conduct.

### **SPIRIT OF SERVICE**

Ka mahitahi mātou o te ratonga tūmatanui kia hei painga mō ngā tāngata o Aotearoa i āianeī, ā, hei ngā rā ki tua hoki. He kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hapori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o te ratonga tūmatanui i roto i ā mātou mahi.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

More information on all the behaviours and standards are included in the Waka Kotahi Te Tikanga Whanonga – Our Code of Conduct.

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### **The value you will bring**

#### **Knowledge and experience:**

- Solid New Zealand experience in the inspection of heavy motor vehicles.
- Track record in building and sustaining excellent working relationships with the transport sector.
- An interest in using regulatory interventions to reduce harm and improve standards
- The ability to investigate and address specific issues and find resolutions within regulatory guidelines
- Ability to understand and apply legislation, policy, and technical standards in an operational context
- Driver's license in heavy motor vehicle classes, desirable
- Experience managing the maintenance of a commercial vehicle fleet, desirable

#### **Qualifications**

- A relevant qualification in heavy motor vehicle repair and/or engineering
  - COF inspection is preferable
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You will demonstrate knowledge of, or a willingness to gain an understanding of Te Ao Māori and promote tikanga and Te Reo Māori. You will also have knowledge of, or a willingness to gain an appreciation of te Tiriti o Waitangi (the Treaty of Waitangi) as it applies in the public sector.

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