



## Position Description

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<b>Title:</b>	Network Technician
<b>Group:</b>	Transport Services
<b>Reports to:</b>	System Manager, Maintenance and Operations
<b>Band:</b>	14
<b>Date:</b>	August 2023

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### Context

#### Our purpose

#### ***Waka Kotahi. Moving. Together***

A land transport system connecting people, products and places for the thriving Aotearoa. Waka Kotahi is the primary regulator responsible for managing land transport safety and one of the regulators responsible for managing other harms in the land transport system. Te Rōpu Waeture, the Regulatory Services Group, is accountable for delivering regulatory activities that help to ensure people, vehicles, and rail and commercial organisations meet the required standards to be safe, and are able to access and use the transport system.

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#### Group and team purpose

The Transport Services Group is responsible for the policy, planning, design, delivery and maintenance of transport system operations and improvements. With a focus on developing an integrated multimodal transport system, Transport Services works alongside local and central government partners to ensure optimal investment that delivers the best long-term transport outcomes.

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#### Position purpose

Support the System Management team to deliver regional highway network maintenance and operational services and contribute to better outcomes for our customers. Working closely with the Network Management team you will oversee contractors, undertake network inspections, liaise with contractors, and manage the documentation related to contract management across the Network Outcomes Contract (NOC) region. The role will also involve some customer interaction, and numerous opportunities to plan and deliver small projects, both internal and external.

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#### Key relationships

##### **Internal:**

- Network Managers
- Maintenance Contract Managers
- Journey Manager

##### **External:**

- Suppliers
  - Community groups
  - Local Government Bodies
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Dimensions

Location: Multiple

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## What the position involves

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### Accountabilities

As well as being accountable for the Waka Kotahi values and behaviours, your role has the following specific key accountabilities:

#### Key Accountabilities:

- Provide technical support to Network Managers, Maintenance Contract Manager and Journey Manager as applicable.
- Assist in the rollout of new spatial systems in support of Network Management operations
- Provide asset management and contract management support for bridges and structures
- Undertake desktop background technical checks
- Assist with preparing information for development of annual plan and 10 year Forward Works Programme and assist with delivery of the programme
- Assist with auditing and MSQA technical support and Temporary Traffic Management as applicable
- Assist the System Management team to embed the Safety System Approach with all stakeholders.
- Assist in the preparation of reports gathering and manipulating data, preparing text and visual representations as required
- Assist System Management team with Corridor Access Requests (CAR) and Traffic Management Plans
- Assist, prepare and manage one-off contract management projects
- Assist Network Managers to maintain relationships with external stakeholders
- Undertake such other duties as may reasonably be required

There is an expectation that the role accountabilities may evolve over time. You may also be involved in other activities as part of a career and development plan. These will be reflected in your performance and development goals that are set in discussion with your People Leader.

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### Working effectively with Māori

Te Ara Kotahi – our Māori Strategy – supports Waka Kotahi to work effectively with Māori and is underpinned by uara (values) and our mātaḥono (principles) of – Rangatiratanga, Manaakitanga, Kaitiakitanga, Whanaungatanga, Te Tiriti o Waitangi, Mana o te Reo, Huna Kore (no surprises approach), Auahatanga (creativity and innovation), Whakapono (integrity and honesty) and in recognition of Cultural Values.

As Waka Kotahi is an agent of the Crown, Te Tiriti o Waitangi/The Treaty of Waitangi is important to everything we say or do. We recognise it as an enduring document central to New Zealand's past, present and future. Building and maintaining meaningful relationships is important to work effectively with Māori, stakeholders and other agencies.

We accept our privileged role and responsibility to the partnership of the Treaty of Waitangi / Te Tiriti o Waitangi.

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### Values and Behaviours

Our values and behaviours underpin everything we do and form the core behavioural expectations for your role.

**NGĀKAU AROHA** *Have heart* means we have the wellbeing of our people, community and planet at the heart of everything we do. As Waka Kotahi we:

- Contribute to a safe and sustainable work environment.
- Show respect for all people.
- Treat others how we would like to be treated.
- Are inclusive and connected
- Look out for each other

**KOTAHITANGA** *Better together* means we achieve great things when we work together to build trusted relationships inside and outside of Waka Kotahi. As Waka Kotahi we:

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- Build better relationships
  - Join up our thinking and our doing
  - Remove barriers to collaboration
  - Seek and listen to others to learn and grow
  - Invite conversation and feedback and always improve

**KIA MĀIA** Be brave means our outcomes are better when we bring courage and self-belief to our passion and purpose. As Waka Kotahi we:

- Speak up when it matters
- Challenge to achieve the right outcome
- Make and own the tough decisions
- Find different perspectives to challenge thinking
- Face up to the difficult issues

**MAHIA** Nail it means we create enduring legacy, delivering our best work every day. As Waka Kotahi we:

- Are clear on what's important
- Deliver on the right outcomes
- Hold ourselves to account
- Help others succeed
- Celebrate success

As a member of the public service, we also hold ourselves to the highest standards of integrity and conduct.

### SPIRIT OF SERVICE

Ka mahitahi mātou o te ratonga tūmatanui kia hei painga mō ngā tāngata o Aotearoa i āianeī, ā, hei ngā rā ki tua hoki. He kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hapori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o te ratonga tūmatanui i roto i ā mātou mahi.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

More information on all the behaviours and standards are included in the Waka Kotahi Te Tikanga Whanonga – Our Code of Conduct.

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## The value you will bring

### Knowledge and Experience

- Ability to multi-task, prioritise, work well under pressure and stay calm when dealing with matters of high priority
- Experience in working in situations demanding flexibility to adapt quickly to change circumstances
- Possess a strong achievement/delivery focus
- Experience in working in a technical environment desirable
- Understands basic technical aspects of road maintenance
- Displays strong interpersonal and written communications
- Experience in building and maintaining strong working relationships

### Qualifications:

- Engineering or Engineering Science tertiary qualification desirable
  - Experience in coding and spatial programmes e.g. ArcGIS preferable
  - Experience in road asset management desirable
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- Experience in road infrastructure engineering design or working with operational teams in delivery
  - Current and valid driver's licence

You will demonstrate knowledge of, or a willingness to gain an understanding of Te Ao Māori and promote tikanga and Te Reo Māori. You will also have knowledge of, or a willingness to gain an appreciation of te Tiriti o Waitangi (the Treaty of Waitangi) as it applies in the public sector.

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To learn more about what we do visit [www.nzta.govt.nz](http://www.nzta.govt.nz)