



Position Description

Title:	Senior Network Manager
Group:	Transport Services
Reports to:	System Manager, Maintenance & Operations
Band:	17
Date:	March 2021

Context

Our purpose

Waka Kotahi. Moving. Together

A land transport system connecting people, products and places for the thriving Aotearoa.

Group and team purpose

Working within the Transport Services business group you will have the opportunity to influence and deliver New Zealand's future transport system. Waka Kotahi is the largest infrastructure delivery agent in New Zealand, our work touches the lives of all New Zealanders by planning, designing, delivering, managing and operating an integrated transport system along with our partners. We have some of the most capable and motivated people in the industry providing a transport system that enables New Zealanders to live, travel, work and connect.

Position purpose

The purpose of this role is to lead the stewardship of structural infrastructure in Northland and Auckland North managing delivery of structure designs and construction methodologies, ensuring structure maintenance is managed effectively, and provided maintenance comment into capital projects and create connections and become a trusted advisor for that team. The Structure Network Manager works with regional structure consultants and contractors to achieve the specified customer and technical levels of service.

Key relationships

Internal:

- Transport Services Business group – Structures technical team, planners, Journey Manager, Safety Engineers, Project Managers
- All other business groups – Communications and Engagement, Ministerial teams, Regulatory Services team (Overweight permits)

External:

- Hapu / Iwi
- Other government agencies
- Central government transport sector agencies
- Private sector
- Contractors/ Suppliers
- Local Authorities and transport partners

What the position involves**Accountabilities**

As well as being accountable for the Waka Kotahi values and behaviours, your role has the following specific key accountabilities:

Key Accountabilities:

- Procurement of the Professional Services contracts (currently Northland)
- Guide and control Procurement of the Physical Works contracts:
 - Ongoing Structural repair works
 - Bridge Strengthening and major repairs
 - Low Cost Low Risk
- Undertake the role of client's representative in the contracts
- Control Over Dimensional Permit processes - principally Overweight & HPMV Permits - to ensure smooth running on behalf of the public & business & promote improvement opportunities.
- Liaise with Lead Advisor Structures and other long-term planning personnel to maintain the Life Cycle Management Plan ("LCMP") and Bridge Replacement Programme.
- Participate (with Journey Manager and Network Manager) in negotiating trade-offs that obtain best outcome for whole of network
- Structure FWP and Annual Plan development and delivery
- Financial – Approval of monthly invoices, review forecasting and cashflow programmes
- Manage Health, Safety and environment performance
- Provide technical advice and expertise for network management and highway maintenance in the Northland / Auckland North Region
- Facilitate District Councils use of NZTA standards and contract forms.
- Waka Kotahi Projects: Liaison with Capital projects and improvement project teams, provide technical support through various phases of the project such as Concept Designs, Detailed Designs, Construction and Handover.
- Ministerial team requests: Provide detailed information to our Official Correspondence team to respond to official enquiries.
- Ensure own allocated customer queries are responded to fairly and promptly.
- Promote network needs and ensure delivery of programme with value for money emphasis throughout supply chain
- Manage stakeholder relationships to ensure a 'one-network' focus
- Work with the Network Team to develop projects for low cost low risk (Resilience) and Minor Improvement Program: seek funding
- Other tasks as allocated

Individual Accountabilities:**Change Support**

- Participate and contribute through transformation by thinking, acting and advocating the change

Health and Safety

- Takes responsibility for own health and safety
- Ensures own actions keep self and others safe

Self-development

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- Takes responsibility for personal development and continually develops own professional expertise

There is an expectation that the role accountabilities may evolve over time. You may also be involved in other activities as part of a career and development plan. These will be reflected in your performance and development goals that are set in discussion with your People Leader.

Working effectively with Māori

Te Ara Kotahi – our Māori Strategy – supports Waka Kotahi to work effectively with Māori and is underpinned by uara (values) and our mātāpono (principles) of – Rangatiratanga, Manaakitanga, Kaitiakitanga, Whanaungatanga, Te Tiriti o Waitangi, Mana o te Reo, Huna Kore (no surprises approach), Auahatanga (creativity and innovation), Whakaponono (integrity and honesty) and in recognition of Cultural Values.

As Waka Kotahi is an agent of the Crown, Te Tiriti o Waitangi/The Treaty of Waitangi is important to everything we say or do. We recognise it as an enduring document central to New Zealand's past, present and future. Building and maintaining meaningful relationships is important to work effectively with Māori, stakeholders and other agencies.

We accept our privileged role and responsibility to the partnership of the Treaty of Waitangi / Te Tiriti o Waitangi.

Values and Behaviours

Our values and behaviours underpin everything we do and form the core behavioural expectations for your role.

NGĀKAU AROHA *Have heart* means we have the wellbeing of our people, community and planet at the heart of everything we do. As Waka Kotahi we:

- Contribute to a safe and sustainable work environment.
- Show respect for all people.
- Treat others how we would like to be treated.
- Are inclusive and connected
- Look out for each other

KOTAHITANGA *Better together* means we achieve great things when we work together to build trusted relationships inside and outside of Waka Kotahi. As Waka Kotahi we:

- Build better relationships
- Join up our thinking and our doing
- Remove barriers to collaboration
- Seek and listen to others to learn and grow

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- Invite conversation and feedback and always improve

KIA MĀIA Be brave means our outcomes are better when we bring courage and selfbelief to our passion and purpose. As Waka Kotahi we:

- Speak up when it matters
- Challenge to achieve the right outcome
- Make and own the tough decisions
- Find different perspectives to challenge thinking
- Face up to the difficult issues

MAHIA Nail it means we create enduring legacy, delivering our best work every day. As Waka Kotahi we:

- Are clear on what's important
- Deliver on the right outcomes
- Hold ourselves to account
- Help others succeed
- Celebrate success

As a member of the state sector we also hold ourselves to the highest standards of integrity and conduct.

SPIRIT OF SERVICE

Ka mahitahi mātou o te ratonga tūmatanui kia hei painga mō ngā tāngata o Aotearoa i āiane, ā, hei ngā rā ki tua hoki. He kawenga tino whitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hapori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o te ratonga tūmatanui i roto i ā mātou mahi.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

More information on all the behaviours and standards are included in the Waka Kotahi Te Tikanga Whanonga – Our Code of Conduct.

The value you will bring

Knowledge and Experience

- Extensive technical and practical experience in Structures Asset Management.
 - Pavement design, maintenance and renewals practices' knowledge and understanding of delivering best value solutions within a constrained budget
 - Asset data analysis experience
 - Experience at dealing with complex and sensitive issues in a political environment
 - Experience at dealing with local government
 - Risk Management experience
 - Excellent verbal and written communications skills
 - Able to collaborate with others and demonstrate an ability to build strong relationships to deliver agreed outcomes
 - Experience in emergency reinstatement and preventative maintenance applications
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- Solid understanding of forward works programmes and experience of balancing competing priorities within forward works programmes is desirable
 - Knowledge of the Transport Agency's systems, process and manuals, and relevant legislation and technical standards is desirable

Qualifications:

- A Bachelor of Engineering or equivalent technical qualification desirable
- NZ Driver's Licence (or equivalent) is required

You will demonstrate knowledge of, or a willingness to gain an understanding of Te Ao Māori and promote tikanga and Te Reo Māori. You will also have knowledge of, or a willingness to gain an appreciation of te Tiriti o Waitangi (the Treaty of Waitangi) as it applies in the public sector.

To learn more about what we do visit www.nzta.govt.nz