

Use this form to request a correction or change to the vehicle details recorded on the Motor Vehicle Register.

Name of registered person

Registration plate

Please ensure you read the following notes and any notes relevant to any section of the form you complete.

- If you are changing anything other than colour, year, make, model, VIN or chassis number, AND your vehicle requires a certificate of fitness (CoF), you must take the vehicle to a CoF inspector. The CoF inspector will also provide a new certificate of loading (CoL) if required.
- You may be contacted for further documentation to validate the requested changes to the Motor Vehicle Register.
- Applicant details on reverse of form must be completed.
- For assistance or further information call us on 0800 699 000.

Current vehicle details

Make

Model

VIN/chassis number

New colour(s)

If the colour of your vehicle has changed, please complete this section.

Basic colour

Second colour

Colours can only be selected from:

Black	White	Green	Orange	Red
Blue	Cream	Yellow	Pink	Silver
Brown	Gold	Grey	Purple	

Engine

If you have modified or changed the engine, please complete this section.

Engine number

CC rating

Engine fuel type

Primary Alternative

Choose the engine type from the following:

01 Petrol	07 Petrol hybrid	13 Electric (petrol extended)
02 Diesel	08 Diesel hybrid	14 Electric (diesel extended)
03 CNG	09 Electric hybrid petrol	15 Electric hydrogen fuel cell
04 LPG	10 Electric hybrid diesel	16 Electric other fuel cell
05 Electric	11 Plug-in petrol hybrid	
06 Other	12 Plug-in diesel hybrid	

New vehicle details

For all other changes, please complete this section and the Reason for change section below.

New total number of seats

New body type

New GVM

New VIN/chassis number

New year

New make

New model

Other

Reason for change (please specify the changes made to the vehicle)

Modifications

Requiring certification

If modifications to your vehicle require certification, changes cannot be made unless the modification has been certified. To find out if your vehicle needs certification go to <http://vehicleinspection.nzta.govt.nz/virms/in-service-wof-and-cof> then the section for your class of vehicle and then the component modified.

If your vehicle has been certified please state the low volume vehicle (LVV) certification plate number or provide a copy of the modification declaration certificate if modified prior to 1992.

Low volume vehicle certification plate number

Modified back to original

If an LVV plate has been issued for the previous modification, the LVV plate can only be removed by an authorised LVV certifier who must also confirm modification back to original as-manufactured condition.

If no LVV plate has been issued for the previous modification, any authorised Waka Kotahi NZ Transport Agency inspector for that class of vehicle must confirm modification back to original as-manufactured condition.

If a dual fuel system (eg LPG) is removed, any authorised Waka Kotahi inspector for that class of vehicle must confirm the vehicle has been returned back to safe as-manufactured condition.

Modified to the extent that the vehicle has become scratch-built

A donor vehicle's registration plates and records cannot be used for scratch-built vehicles. If a vehicle has been modified to the extent it meets the definition of scratch-built you must cancel the donor vehicle's registration. The vehicle should be certified and registered as a scratch-built vehicle. For information on the definition of scratch-built go to <http://vehicleinspection.nzta.govt.nz/table2-2-2>.

Supporting documentation is required in most cases

Most changes must be supported by documented evidence. This will vary depending on the change requested, the vehicle, or its age. Details such as the year, make, model, VIN/chassis number or GVM generally require information sourced from the manufacturer to be changed.

The following are examples of what **may** be acceptable documentation for common changes.

- **A new vehicle first registered in New Zealand** - If the manufacturer has a representative in New Zealand, eg Toyota, provide written confirmation from the vehicle manufacturer (not the dealer) of the correct manufacturer's model code. We'll only correct the vehicle attributes to show what is consistent with the manufacturer's model code.
- **An imported used/reregistered vehicle certified for registration in New Zealand less than three years ago** - The entry certifier will still hold documentation, including the overseas documents. When relevant and available these should be provided.
- **A classic/vintage vehicle** - Provide documentation from the Vintage Car Club or other archival information.
- **Make/model** - Provide documentation from the manufacturer or overseas registration authorities. The make and model must be that given by the manufacturer when the vehicle was first registered. There are some makes and models that have been manufactured to the same specifications, the only difference being the identifying badges. For imported used and reregistered vehicles, the make and the model must be the same as that shown on the documentation confirming previous registration.
Example: A Honda Crossroad cannot be recorded as a Landrover Discovery just because someone has changed the badges.
- **VIN/chassis number** - An entry certifier must confirm the numbers and their condition. Documented evidence and photographs of all identifiers, manufacturers plates/labels on the vehicle must also be supplied.
- **GVM** - Provide documentation from the manufacturer or the issuer of the chassis rating confirming the error made and the correct rating information.

Where a certifier has verified information, their name and ID should be supplied below:

Certifier name

Certifier ID

The particulars you provide will become part of the Motor Vehicle Register. Collection, dissemination and release of this information is authorised by Part 17 of the Land Transport Act 1998. Corresponding information held on other parts of the Land Transport Register may be amended.

Under the Electoral Act 1993, s 263B, the Electoral Enrolment Centre operates an authorised information matching programme with Waka Kotahi. The purpose of this programme is to assist in keeping the Electoral Roll up-to-date.

The Privacy Act 1993 provides rights of access to, and correction of, any readily retrievable personal information held about you. Should you wish to exercise these rights please contact Waka Kotahi, Private Bag 11777, Palmerston North 4442 or email: info@nzta.govt.nz.

Persons who knowingly give false or misleading information commit an offence and are liable to an infringement fine of \$1000.

I certify that the particulars given are correct.

Applicant's details

Name

Contact phone number

Address

Contact email address

Signature

Date

Send the form along with your supporting documentation to Freepost No. 700, Waka Kotahi, Private Bag 11777, Palmerston North 4442, or email them to MR16@nzta.govt.nz.